

# PROMOTIONAL MATERIALS ORDER FORM



## Four Easy Ways to Order

E-mail: [cocoates@baltimore.org](mailto:cocoates@baltimore.org)  
 Fax: Complete the order form and fax with your credit card information to 443-817-061  
 Mail: Complete the order form and mail with your check or credit card information to  
 Visit Baltimore, 400 East Pratt Street, 10<sup>th</sup> Fl., Baltimore, MD 21202  
 Attn: Fulfillment  
 Phone: 410-659-7310 or 877-225-8466

Name of Event \_\_\_\_\_ Date Needed \_\_\_\_\_

Name \_\_\_\_\_

Shipping Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

| Items                              | Cost per item | Total Quantity<br><small>(Inclusive of 25 free VG's)</small> | Total Price |
|------------------------------------|---------------|--|-------------|
| Baltimore Official Visitor Guide * | \$0.50 each   |  |             |

\* Twenty-five (25) complimentary copies of the Official Visitors Guide are provided.

### \*\* Shipping and Handling

Include the following cost based on the quantity being ordered:  
 26-50 = \$15; 51-99 = \$20; 100-above = \$25.  
 All orders are shipped via ground delivery.  
 Please call if you choose to pick up items from our office.  
 48 hours notice will be needed.

|                       |  |
|-----------------------|--|
| Subtotal              |  |
| Shipping & Handling** |  |
| <b>TOTAL</b>          |  |

## Method of Payment

Visa \_\_\_ Master Card \_\_\_ American Express \_\_\_ Discover \_\_\_

Card # \_\_\_\_\_

Exp. Date \_\_\_\_\_

Card holder signature \_\_\_\_\_

Credit Card Billing Address (if different from above)

\_\_\_\_\_

Check \$ \_\_\_\_\_ Check Number \_\_\_\_\_

**For further assistance, please contact Calvin Coates  
 410-659-7310 or 877-225-8466**